

TOWN OF LIBERTY GROVE PUBLIC MEETING

Highway Committee Meeting

Date: October 5, 2026

Time: 8:00am

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 9/14/26
5. Public input
6. Discussion on walking path/sidewalk in Ellison Bay
7. Discussion of streetlights necessary from a safety perspective & concerns about new LED streetlights
8. Report on Status of current projects-Town Maintenance Crew
9. Correspondence
10. Future meeting date(s)
11. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)
Town of Liberty Grove
Minutes of the Highway Committee meeting on September 14, 2026

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 8/3/26
5. Public input
6. 2027 Budget discussion
7. Cedar Shore Rd
 - a. Stantec Engineering Cedar Shore Rd first review
8. Report on Status of current projects-Town Maintenance Crew
9. Correspondence
10. Future meeting date(s)
11. Adjourn

Chairman Dale Stewart called the meeting to order at 8:00am. Committee members Jay Olson and Bill Surbaugh were present along with Administrator Buckingham, Clerk/Treasurer Pamela Donart-Welcome, and 2 members of the public. Bud Kalms arrived at 8:02am. Billy Appel was excused.

Surbaugh moved, Olson seconded to approve the agenda as presented. **Carried 3 - 0**

Surbaugh moved, Olson seconded to approve the 8/3/26 minutes as presented. **Carried 3 - 0**

Public input: Paul Schwengel of 824 Top O the Thumb Ln asked the Committee to consider adding paving of Top O the Thumb Lane to the 2027 paving schedule, and commented on how the new stone used in this year's chip-sealing is being well received by the public. Dale Stewart added that the electric speed sign in the southbound lane of Highway 42 in Ellison Bay wasn't working.

Administrator Buckingham shared the **2027 draft Budget**, and asked for input from the committee members. It was suggested by Olson that the amount listed for equipment would need to be adjusted to account for potential purchase of a replacement p/u truck in 2027 that could outfit a salt spreader allowing for additional sanding/salting of the roads. Administrator Buckingham noted that future considerations of which roads to be paved would be based on road ratings (done in the Fall of odd years), and cost of materials & labor.

Kalms moved, Olson seconded to recommend to the Finance Committee a Budget of \$1,535,250.00 from the Highway Committee. **Carried 4 - 0**

Regarding **Cedar Shore Road**, the Committee reviewed two possible solutions (provided by Stantec Engineering) to address the persistent water drainage issues on Cedar Shore Road that

have caused the road to deteriorate. **Public Input:** Kevin Roberts of 12030 Cedar Shore Road spoke as a representative of Bayview Resort in support of “Option B” as their preferred solution to the issue and has plans to have both options reviewed by their engineer contact at Vierbicher Engineering, Inc for a final recommendation. Kalms suggested the Town have the existing drain piping referred to in “Option B” professionally checked with a camera to assess any blockages or flow issues. The Committee had consensus on the Town pursuing further discussions on “Option B, with Kalms recommending asking Stantec to draw up a “request for proposals” with details the Town can use.

Olson moved, Surbaugh seconded to recommend to the Town Board approval to get biddable specifications on doing the stormwater plan “Option B.” **Carried 4 – 0**

Updates on current projects: Jay Olson reported that the Town Maintenance Crew has been re-graveling some roads, and brushing along Bluebird Tr, Bluebird Pass, and Maplewood Dr.

Correspondence: Administrator Buckingham shared an email from Carl & Stephany Madsen asking for follow-up regarding a complaint he had after Town mowing and brushing along Hill Road has damaged specific vegetation, and an email from Kari Bolton expressing concern over speeding traffic along Flintridge Rd and asking the Town to place the flashing speed board on that stretch of road to help reduce violators of the posted speed limit.

Future Meetings: The next Highway Committee meetings were scheduled for Oct 5, Nov 9, Dec 14, 2026, Jan 11 and Feb 1, 2027—all meetings will begin at 8:00am.

Olson moved, Kalms seconded to adjourn at 9:30am. **Carried 4 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.